

4 January 2017

Our Ref. CT Setting 12/1/17
Your ref:
Contact: Ian Gourlay
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To: Members of the Council Tax Setting Committee

Councillors: T.W. Hone (Chairman), Ian Albert, Tony Hunter, Mrs L.A. Needham and R.A.C. Thake.

(Substitutes: Councillors: Mrs A.G. Ashley, Frank Radcliffe and Michael Weeks)

You are invited to attend a meeting of the

COUNCIL TAX SETTING COMMITTEE

to be held in

**TOWN LODGE MEETING ROOM 1 *
GERNON ROAD,
LETCHWORTH GARDEN CITY**

On

THURSDAY, 12 JANUARY 2017

at

7.00p.m. *

[* PLEASE NOTE VENUE & START TIME OF MEETING]

Yours sincerely,



David Miley - Democratic Services Manager

AGENDA
PART 1

ITEM		PAGE
1.	APOLOGIES FOR ABSENCE	-
2.	MINUTES To take as read and approve as a true record the Minutes of the meeting of Council Tax Setting Committee held on 29 February 2016.	
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.	-
4.	CHAIRMAN'S ANNOUNCEMENT Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
5.	PUBLIC PARTICIPATION To receive petitions, comments and questions from the public. At the time of preparing the agenda no requests to speak had been received. Any public participation received within the agreed time scale will be notified to Members as soon as is practicable.	
6.	COUNCIL TAX BASE 2017/18 REPORT OF THE HEAD OF REVENUES, BENEFITS AND INFORMATION TECHNOLOGY <i>To set the Council Tax Base for 2017/18.</i>	1
7.	NATIONAL NON-DOMESTIC RATE RETURN 1 – 2017/2018 REPORT OF THE HEAD OF REVENUES, BENEFITS AND INFORMATION TECHNOLOGY <i>To consider the National Non-Domestic Rate Return 1 for 2017/2018.</i>	13

For the remainder of the Civic Year 2016-2017, the Council Tax Setting Committee will meet on the following date:

Thursday, 23 February 2017